

Marti Sherrouse

From: Nyleah Clark
Sent: Monday, December 04, 2017 5:02 PM
To: 'CamRosalyn@co.walton.fl.us'
Cc: Marti Sherrouse
Subject: RE: Public Records Request #1188

Mrs. Campbell,

We have received your records request and will start to gather what information we have here. Please let me know if you have any questions.

Thanks
Nyleah

From: Jennifer Falk
Sent: Monday, December 04, 2017 4:23 PM
To: Nyleah Clark
Subject: FW: Public Records Request #1188

Please see below. Marti can probably have this pulled for you quickly.

Jennifer Falk, PHR, SHRM-CP
Human Resources Manager
Walton County Sheriff's Office
752 Triple G Road
Defuniak Springs, FL 32433
Office: (850) 951-7008
Direct Line: (850) 951-4991
Fax: (888) 228-3640

From: Public Records [<mailto:publicrecords@co.walton.fl.us>]
Sent: Monday, December 04, 2017 4:03 PM
To: Jennifer Falk <JCantrell@waltonso.org>
Cc: Rosalyn Campbell <CamRosalyn@co.walton.fl.us>
Subject: Public Records Request #1188

Ms. Cantrell,

I was given your contact information by the Walton County Human Resources Department in order to notify your agency of the public records request I received below.

I have already acknowledged her request on behalf of Walton County BCC for the other documents. Someone from the Sheriff's Department may want to make contact with Ms. Morse to confirm receipt as well.

If you have any questions, please feel free to contact me.

Sincerely,

Genara C. Roop

Records Management Liaison Officer
Office Of The County Attorney
161 East Sloss Avenue
DeFuniak Springs, FL 32433
Telephone (850) 892-8110
Facsimile (850) 892-8471
Email: roogenara@co.walton.fl.us

PLEASE SEND ALL REQUESTS FOR PUBLIC RECORDS TO: publicrecords@co.walton.fl.us

Please note: Florida has a very broad public records law. You should note that most written communications to or from county officials regarding county business are public records that are available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

Good is the enemy of Great

From: Idm none [<mailto:ldm1285@gmail.com>]
Sent: Sunday, December 03, 2017 12:07 PM
To: Genara Roop <RooGenara@co.walton.fl.us>
Subject: Public Info Request

Please consider this a public information request on Eric Walsingham.

Please provide any background information done on him by the BCC

Please include his termination letter from the Walton County Sheriff's office and any background check information that was done by the Sheriff and his salary while employed by the WCSO.

Please include his current salary with the BCC

Please include what his current job description is and his title.

Lynda Morse



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**WCBCC Human Resources
Personnel Action Notice (PAN)**

Walsingham, Eric		Non-Exempt
(Employee Name; Last, First, MI)		(Exempt/non-exempt status)
Effective Date	Payroll Period Beginning	Payroll Period Ending
06/19/2017	6/17/2017	06/30/2017

CHANGE(S)

FILL IN ALL APPLICABLE BOXES		From	To
Division	OMB		EMS
Department	Central Purchasing		Fire and Rescue
P/R expense account
Position	Buyer		Assistant Quartermaster
Pay grade	6		
Step level (non-exempt)	14		
Pay rate	\$15.5324/hr		\$18.00/hr

Retro Pay (Amount if Applicable)	Payroll Period (Dates)

Reason for Change(s)		
<input type="checkbox"/> new employee	<input type="checkbox"/> length of service increase	<input type="checkbox"/> resignation
<input type="checkbox"/> reinstated/rehired	<input type="checkbox"/> license change-cdl acquired	<input type="checkbox"/> retirement
<input type="checkbox"/> temporary to f/t	<input type="checkbox"/> certification received	<input type="checkbox"/> disciplinary discharge
<input checked="" type="checkbox"/> promotion	<input type="checkbox"/> position title change	<input type="checkbox"/> end of elected term
<input type="checkbox"/> demotion	<input type="checkbox"/> re-evaluation of existing job	<input type="checkbox"/> probationary discharge
<input type="checkbox"/> transfer	<input type="checkbox"/> duties reclassification	<input type="checkbox"/> involuntary termination
<input type="checkbox"/> merit increase	<input type="checkbox"/> annual review no increase	<input type="checkbox"/> voluntary demotion to p/t status
<input type="checkbox"/> probation complete	<input type="checkbox"/> budget account change	<input type="checkbox"/> quit
<input type="checkbox"/> cola	<input type="checkbox"/> administrative paid leave	<input type="checkbox"/> layoff

Suspension Date	(From)	(To)

Leave of Absence Date	(From)	(To)

Other (explanation)

Change reviewed/authorized by: Jennifer Falk Date: 6/20/16
 Jennifer Falk, HR Director

Distribution: Human Resources Manager
 Human Resources Manager
 Employee Personnel file



MICHAEL A. ADKINSON, JR., SHERIFF
Office of the Sheriff, Walton County

October 17, 2017

Eric Walsingham
752 Triple G Road
DeFuniak Springs, Florida 32433

RE: Probationary Dismissal

Mr. Walsingham:

This is to advise that you are being dismissed from your position as Assistant Quartermaster with the Walton County Sheriff's Office effective immediately on this date, for failure to satisfactorily complete your probationary period.

Respectfully,


A handwritten signature in black ink, appearing to read "Jerry Bryan".

Jerry Bryan
Chief Deputy

JB:jlf

cc: Personnel File

I, hereby acknowledge receipt of the Probationary Dismissal Letter dated October 17, 2017.



SIGNATURE

10-17-17
DATE



WITNESS

10/17/2017
DATE

WALTON COUNTY SHERIFF'S OFFICE PERSONNEL ACTION REQUEST



NAME OF EMPLOYEE OR APPLICANT <input type="text" value="Eric Walsingham"/>	DOB <input type="text"/>	SOCIAL SECURITY NUMBER <input type="text" value="••••••"/>
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TYPE OF EMPLOYMENT

Sworn Support Staff Executive

TYPE OF ACTION REQUESTED

<input type="checkbox"/> Original Appointment	<input type="checkbox"/> Promotion	From: <input type="text"/>	To: <input type="text"/>
<input type="checkbox"/> Reassignment	<input type="checkbox"/> Leave Without Pay		
<input type="checkbox"/> CJIP (incentive pay)	<input type="checkbox"/> Leave Pay Out		
<input type="checkbox"/> Other Increase to Base Rate of Pay	<input type="checkbox"/> Other		
<input checked="" type="checkbox"/> Separation <input type="checkbox"/> Voluntary	<input checked="" type="checkbox"/> Involuntary	Reason: <input type="text" value="Probationary Dismissal"/>	

EMPLOYEE/APPLICANT INFORMATION		PROPOSED
CURRENT	Division	
Walton County Sheriff's Office		
Emergency Services Bureau	Unit/Section	
Assistant Quartermaster	Class Title	
12100	Class Code/ Position Number	
\$18.54 per hour	Base Rate of Pay Biweekly/ Monthly/ Annually	
Probationary	Status	
	Effective Date	October 17, 2017

JUSTIFICATION: (Attach additional sheets if necessary):

Employee dismissed in probationary status effective October 17, 2017.

<p>Sharon Byrd Human Resources Designee</p> <p><small>Digitally signed by Sharon Byrd DN: c=US, ou=Walton County Sheriff's Office, ou=Walton County Sheriff's Office, ou=Sharon Byrd, email=shbyrd@waltoncounty.org, Date: 2017.10.17 13:26:56 -05'00'</small></p>	<p><input type="text" value="HR Generalist"/> Title</p>	<p><input type="text" value="October 17, 2017"/> Date</p>
<p>Jennifer Falk Human Resources Manager</p> <p><small>Digitally signed by Jennifer Falk Date: 2017.10.17 13:26:56 -05'00'</small></p>	<p><input type="text" value="HR Manager"/> Title</p>	<p><input type="text" value="Oct 17, 2017"/> Date</p>

Remarks: