



Job Description

Title: Quality Control Inspector

Supervisor: Housekeeping Manager

Your nickname may as well be Hawkeye, because your attention to detail is impeccable. You can spot a hair on a pillow from a mile away. You'll need sharp time management and communication skills as well since you'll be grading our housekeepers and reporting your findings to the Housekeeping Manager daily. If you possess these skills and have a sincere passion for the guest experience then we should talk.

About InvitedHome:

We love vacation homes. Creating memories with family and friends in a great home is so much better than staying in a cramped, crowded hotel. InvitedHome is taking the vacation rental experience to the next level by solving the problems surrounding trust, booking, and inconsistent quality of vacation homes.

We think vacations are essential to the soul, and are passionate about what we do and have crazy growth targets for the next few years. If all these things excite you, then we would love to chat. Check out the job description below, and even if it doesn't exactly fit, give us a buzz as we are always looking for great talent.

A glimpse at the job:

You'll be the one of last team members to give the "Okay" before a guest checks in. Inspecting homes to ensure they meet our extremely high standards of quality and cleanliness. You will also be our go to person for all maintenance issues found from the previous guests. That may mean rolling up your sleeves to get the job done or communicating your findings to the appropriate department and following through. Basically the overall cleanliness of our homes is your responsibility.

This is a part time job and certainly not a 9-5 one. All applicants will be required to every Saturday and possibly one additional day throughout the week.

Job Duties

- General quality assurance inspections ensuring cleanliness and reporting any and all findings that need attention in a timely manner
- General appliance/ entertainment system knowledge and familiarity
- Maintain accurate records for departure inspection grading, deep cleans, daily paperwork, pre-arrival inspections, etc.
- Participate in deep cleans – scheduling, cleaning, inspections
- Prepare and distribute daily status board and property assignments for housekeepers
- Update room status / notify appropriate persons after approving cleanliness and condition in accordance with departmental standards
- Participate with inventory duties regularly
- Complete all paperwork and closing duties
- Complete additional duties/tasks as assigned daily by supervisor

Skills & Experience:

- Problem solving is at your core
- Inspection / housekeeping experience
- Great organizational skills and high level of attention to detail
- Fantastic people skills – ability to empathize and console anxious customers
- Insatiable hunger to provide a fantastic experience for our travelers and homeowners
- Experience working in vacation rental or hotel industry preferred

Compensation:

- Competitive hourly rate
- Discounted stays at any of our properties across the country
- Fun, creative and challenging work environment
- We're small and growing quickly, so the sky is the limit with InvitedHome!